

## Chicago-Style Citation Quick Guide:

### Adapted for the Oxford Ritual Studies Series (ORS)<sup>1</sup>

*The Chicago Manual of Style* presents two basic documentation systems, the humanities style (notes and bibliography) and the author-date system. The ORS uses the humanities styles with endnotes. First, is a short version showing only the most commonly used reference forms, then follows a more detailed version.

#### Short Version

##### Notes, first occurrence

###### **Book:**

4. Wendy Doniger, *Splitting the Difference* (Chicago: University of Chicago Press, 1999), 65.

###### **Chapter in book:**

3. Andrew Wiese, "The House I Live In': Race, Class, and African American Suburban Dreams in the Postwar United States," in *The New Suburban History*, ed. Kevin M. Kruse and Thomas J. Sugrue (Chicago: University of Chicago Press, 2006), 101–2.

###### **Edited book:**

2. Richmond Lattimore, ed., *The Iliad of Homer* (Chicago: University of Chicago Press, 1951), 91–92.

###### **Journal article:**

8. John Maynard Smith, "The Origin of Altruism," *Nature* 393, no. 2 (1998): 639.

###### **Web site:**

11. Evanston Public Library Board of Trustees, "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach," Evanston Public Library, <http://www.epl.org/library/strategic-plan-00.html>.

##### Notes, subsequent occurrences

###### **Book:**

6. Doniger, *Splitting the Difference*, 66.

###### **Chapter in book:**

8. Wiese, "The House I Live In," 101–2.

###### **Edited book:**

Lattimore, *The Iliad of Homer*, 91–92.

###### **Journal article:**

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<sup>1</sup> The original version of the *Citation Quick Guide* is at: [http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html). We have simplified and edited it for use in the Oxford Ritual Studies Series.

14. Smith, "The Origin of Altruism," 644.

**Web site:**

12. Evanston Public Library, "Strategic Plan, 2000–2010."

**Bibliography Entries**

**Book:**

Doniger, Wendy. *Splitting the Difference*. Chicago: University of Chicago Press, 1999.

**Chapter in book:**

Wiese, Andrew. "'The House I Live In': Race, Class, and African American Suburban Dreams in the Postwar United States." In *The New Suburban History*, edited by Kevin M. Kruse and Thomas J. Sugrue, 99–119. Chicago: University of Chicago Press, 2006.

**Edited book:**

Lattimore, Richmond, ed. *The Iliad of Homer*. Chicago: University of Chicago Press, 1951.

**Journal article:**

Smith, John Maynard. "The Origin of Altruism." *Nature* 393, no. 2 (1998): 639–40.

**Web site:**

Evanston Public Library Board of Trustees. "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach." Evanston Public Library.

<http://www.epl.org/library/strategic-plan-00.html> (accessed June 1, 2005)

### Detailed Version

Below are some common examples of materials cited in humanities style (a first note [N1], a subsequent note [N2], followed by a bibliographic entry [B]). For numerous specific examples, see chapters 16 and 17 of *The Chicago Manual of Style*, 15th edition.

#### Book

##### One author

N1 [first occurrence of footnote or endnote]:

1. Wendy Doniger, *Splitting the Difference* (Chicago: University of Chicago Press, 1999), 65.

N2 [subsequent occurrences of footnote or endnote]<sup>2</sup>

2. Doniger, *Splitting the Difference*, 66.

B [bibliography entry]:

Doniger, Wendy. *Splitting the Difference*. Chicago: University of Chicago Press, 1999.

##### Two authors

N1:

6. Guy Cowlshaw and Robin Dunbar, *Primate Conservation Biology* (Chicago: University of Chicago Press, 2000), 104–7.

N2:

7. Cowlshaw and Dunbar, *Primate Conservation Biology*, 104–7.

B:

Cowlshaw, Guy, and Robin Dunbar. *Primate Conservation Biology*. Chicago: University of Chicago Press, 2000.

##### Four or more authors

N:

13. Edward O. Laumann et al., *The Social Organization of Sexuality: Sexual Practices in the United States* (Chicago: University of Chicago Press, 1994), 262.

B:

Laumann, Edward O., John H. Gagnon, Robert T. Michael, and Stuart Michaels. *The Social Organization of Sexuality: Sexual Practices in the United States*. Chicago: University of Chicago Press, 1994.

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<sup>2</sup> Selectively illustrated below.

**Edited, translated, or compiled book**

N1:

3. Richmond Lattimore, ed., *The Iliad of Homer* (Chicago: University of Chicago Press, 1951), 91–92.

N2:

4. Lattimore, *The Iliad of Homer*, 91–92.

B:

Lattimore, Richmond, ed. *The Iliad of Homer*. Chicago: University of Chicago Press, 1951.

**Editor, translator, or compiler in addition to author**

N:

16. Yves Bonnefoy, *New and Selected Poems*, ed. John Naughton and Anthony Rudolf (Chicago: University of Chicago Press, 1995), 22.

B:

Bonnefoy, Yves. *New and Selected Poems*. Edited by John Naughton and Anthony Rudolf. Chicago: University of Chicago Press, 1995.

**Chapter or other part of a book**

N1:

5. Andrew Wiese, “‘The House I Live In’: Race, Class, and African American Suburban Dreams in the Postwar United States,” in *The New Suburban History*, ed. Kevin M. Kruse and Thomas J. Sugrue (Chicago: University of Chicago Press, 2006), 101–2.

N2:

6. Wiese, “‘The House I Live In,’” 101–2.

B:

Wiese, Andrew. “‘The House I Live In’: Race, Class, and African American Suburban Dreams in the Postwar United States.” In *The New Suburban History*, edited by Kevin M. Kruse and Thomas J. Sugrue, 99–119. Chicago: University of Chicago Press, 2006.

**Chapter of an edited volume originally published elsewhere (as in primary sources)**

N:

8. Quintus Tullius Cicero. “Handbook on Canvassing for the Consulship,” in *Rome: Late Republic and Principate*, ed. Walter Emil Kaegi Jr. and Peter White, vol. 2 of *University of Chicago Readings in Western Civilization*, ed. John Boyer and Julius Kirshner (Chicago: University of Chicago Press, 1986), 35.

B:

Cicero, Quintus Tullius. “Handbook on Canvassing for the Consulship.” In *Rome: Late Republic and Principate*, edited by Walter Emil Kaegi Jr. and Peter White. Vol. 2 of *University of Chicago Readings in Western Civilization*, edited by John Boyer and

Julius Kirshner, 33–46. Chicago: University of Chicago Press, 1986. Originally published in Evelyn S. Shuckburgh, trans., *The Letters of Cicero*, vol. 1 (London: George Bell & Sons, 1908).

### **Preface, foreword, introduction, or similar part of a book**

N:

17. James Rieger, introduction to *Frankenstein; or, The Modern Prometheus*, by Mary Wollstonecraft Shelley (Chicago: University of Chicago Press, 1982), xx–xxi.

B:

Rieger, James. Introduction to *Frankenstein; or, The Modern Prometheus*, by Mary Wollstonecraft Shelley, xi–xxxvii. Chicago: University of Chicago Press, 1982.

### **Book published electronically**

If a book is available in more than one format, you should cite the version you consulted, but you may also list the other formats, as in the second example below. If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the first example below.

N:

2. Philip B. Kurland and Ralph Lerner, eds., *The Founders' Constitution* (Chicago: University of Chicago Press, 1987), <http://press-pubs.uchicago.edu/founders/> (accessed June 27, 2006).

B:

Kurland, Philip B., and Ralph Lerner, eds. *The Founders' Constitution*. Chicago: University of Chicago Press, 1987. <http://press-pubs.uchicago.edu/founders/>. Also available in print form and as a CD-ROM.

### **Article in a print journal**

N1:

7. John Maynard Smith, "The Origin of Altruism," *Nature* 393, no. 2 (1998): 639.

N2:

8. John Maynard Smith,<sup>3</sup> "The Origin of Altruism," 644.

B:

Smith, John Maynard. "The Origin of Altruism." *Nature* 393, no. 2 (1998): 639–40.

### **Article in an online journal**

If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the fourth example below.

N1:

33. Mark A. Hlatky et al., "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart

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<sup>3</sup> To avoid confusion, if there is more than one Smith in the bibliography, give the full name, not just the last name.

and Estrogen/Progestin Replacement Study (HERS) Trial," *Journal of the American Medical Association* 287, no. 5 (2002), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo>.

N2:

38. Hlatky, "Quality-of-Life."

B:

Hlatky, Mark A., Derek Boothroyd, Eric Vittinghoff, Penny Sharp, and Mary A. Whooley. "Quality-of-Life and Depressive Symptoms in Postmenopausal Women after Receiving Hormone Therapy: Results from the Heart and Estrogen/Progestin Replacement Study (HERS) Trial." *Journal of the American Medical Association* 287, no. 5 (February 6, 2002), <http://jama.ama-assn.org/issues/v287n5/rfull/joc10108.html#aainfo>.

### Popular magazine article

N:

29. Steve Martin, "Sports-Interview Shocker," *New Yorker*, May 6, 2002, 84.

B:

Martin, Steve. "Sports-Interview Shocker." *New Yorker*, May 6, 2002.

### Newspaper article

Newspaper articles may be cited in running text ("As William Niederkorn noted in a *New York Times* article on June 20, 2002, . . .") instead of in a note or an in-text citation, and they are commonly omitted from a bibliography or reference list as well. The following examples show the more formal versions of the citations.

N:

10. William S. Niederkorn, "A Scholar Recants on His 'Shakespeare' Discovery," *New York Times*, June 20, 2002, Arts section, Midwest edition.

B:

Niederkorn, William S. "A Scholar Recants on His 'Shakespeare' Discovery." *New York Times*, June 20, 2002, Arts section, Midwest edition.

### Book review

N:

1. James Gorman, "Endangered Species," review of *The Last American Man*, by Elizabeth Gilbert, *New York Times Book Review*, June 2, 2002, 16.

B:

Gorman, James. "Endangered Species." Review of *The Last American Man*, by Elizabeth Gilbert. *New York Times Book Review*, June 2, 2002.

### Thesis or dissertation

N:

22. M. Amundin, "Click Repetition Rate Patterns in Communicative Sounds from the Harbour Porpoise, *Phocoena phocoena*" (PhD diss., Stockholm University, 1991), 22–29, 35.

B:

Amundin, M. "Click Repetition Rate Patterns in Communicative Sounds from the Harbour Porpoise, *Phocoena phocoena*." PhD diss., Stockholm University, 1991.

### Paper presented at a meeting or conference

N:

13. Brian Doyle, "Howling Like Dogs: Metaphorical Language in Psalm 59" (paper presented at the annual international meeting for the Society of Biblical Literature, Berlin, Germany, June 19–22, 2002).

B:

Doyle, Brian. "Howling Like Dogs: Metaphorical Language in Psalm 59." Paper presented at the annual international meeting for the Society of Biblical Literature, Berlin, Germany, June 19–22, 2002.

### Web site

Online sources that are analogous to print sources (such as articles published in online journals, magazines, or newspapers) should be cited similarly to their print counterparts but with the addition of a URL. Some publishers or disciplines may also require an access date; the Oxford Ritual Studies does not. For online or other electronic sources that do not have a direct print counterpart (such as an institutional Web site or a Weblog), give as much information as you can in addition to the URL. The following examples show the more formal versions of the citations. If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the second example below. The ORS does not require access dates.

N1:

11. Evanston Public Library Board of Trustees, "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach," Evanston Public Library, <http://www.epl.org/library/strategic-plan-00.html>.

N2:

12. Evanston Public Library, "Strategic Plan, 2000–2010."

B:

Evanston Public Library Board of Trustees. "Evanston Public Library Strategic Plan, 2000–2010: A Decade of Outreach." Evanston Public Library. <http://www.epl.org/library/strategic-plan-00.html> (accessed June 1, 2005).

### Weblog entry or comment

Weblog entries or comments may be cited in running text (“In a comment posted to the Becker-Posner Blog on March 6, 2006, Peter Pearson noted . . .”) instead of in a note or an in-text citation. The following examples show the more formal versions of the citations. If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the first example below.

N:

8. Peter Pearson, comment on “The New American Dilemma: Illegal Immigration,” The Becker-Posner Blog, comment posted March 6, 2006, [http://www.becker-posner-blog.com/archives/2006/03/the\\_new\\_america.html#c080052](http://www.becker-posner-blog.com/archives/2006/03/the_new_america.html#c080052) (accessed March 28, 2006).

B:

Becker-Posner Blog, The. <http://www.becker-posner-blog.com/>.

### **E-mail message**

E-mail messages may be cited in running text (“In an e-mail message to the author on October 31, 2005, John Doe revealed . . .”) instead of in a note or an in-text citation. The following example shows the more formal version of a note.

N:

2. John Doe, e-mail message to author, October 31, 2005.

### **Item in online database**

Journal articles published in online databases should be cited as shown above, under “Article in an online journal.” If an access date is required by your publisher or discipline, include it parenthetically at the end of the citation, as in the first example below.

N:

7. Pliny the Elder, *The Natural History*, ed. John Bostock and H. T. Riley, in the Perseus Digital Library, <http://www.perseus.tufts.edu/cgi-bin/ptext?lookup=Plin.+Nat.+1.dedication> (accessed November 17, 2005).

B:

Perseus Digital Library. <http://www.perseus.tufts.edu/>.